

**HOLLY FOREST ASSOCIATION
BOARD OF DIRECTORS' MEETING**

**Sapphire Valley Community Center
Riverside Room/Zoom Teleconference
October 13, 2021**

4:30 p.m.

CALL TO ORDER

Don Terrill called the Board Meeting to order at 4:30 p.m.

ATTENDANCE

Board of Directors: Don Terrill, John Hill, Gym DeMoye, Richard Zacher, Melissa McKinnon and John Daly.

Present from Capital Vacations: Jennifer Gainey, General Manager; Megan Parker, Assistant General Manager; Christa Pankey, EEC.

APPROVAL OF MINUTES

September 21, 2021 Budget Meeting

The minutes of the September 21, 2021 Budget Meeting were presented for review and approval.

A motion was made by John Hill and seconded by Gym DeMoye to approve the minutes of the September 21, 2021 Budget Meeting as presented. All were in favor and the Motion carried unanimously.

ECC REPORT

No report presented.

FINANCIAL REPORT

Mr. Hill reports that as of July the dues collection rate was 98.9% on par with August of 2020. All paving projects have been completed and emergency culvert repairs are in progress.

OLD BUSINESS

Internet Install Update

Jennifer updated the Board on the internet installation.

Action Item List

Jennifer Gainey provided an update on the action items completed and those still ongoing.

NEW BUSINESS

Trays Island Rd. Finance Proposal

The Board reviewed the proposal for financing Trays Island Road. No further action taken at this time. A committee was formed to oversee the process.

MEMBER COMMENTS

ADJOURNMENT

There being no further business to come before the Board, a Motion to adjourn was entertained.

A motion was made John Hill and seconded to adjourn the meeting at 5:35 p.m. All were in favor and the Motion carried unanimously.