

**HOLLY FOREST ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Teleconference

**May 19, 2020
9:30 a.m.**

CALL TO ORDER

Jim Spain called the Board Meeting to order at 9:30 a.m.

ATTENDANCE

Present from Board of Directors (via telephone): John Hill, Gym DeMoye, Arlene Hendrix, Jim Spain, Melissa McKinnon, and Richard Zacher.

Absent: Walt Green

Present from Capital Vacations: Jennifer Gainey, General Manager; Tamara Villarreal, Administrative Assistant; and Danny Handley, Maintenance.

APPROVAL OF MINUTES

April 21, 2020 Board Meeting

The minutes of April 21, 2020 Board Meeting Board of Directors Meeting were presented for review and approval.

A motion was made by Walt Green and seconded by Gym DeMoye to approve the minutes of the April 21, 2020 Board of Directors Meeting as presented. All were in favor and the Motion carried unanimously.
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ECC REPORT

Mrs. Pankey reported that there are currently five new construction projects, all in compliance. There are 14 addition and remodel projects that are nearing completion.

FINANCIAL REPORT

Mr. Hill reported the collection ratio through March 31, was 92% of budget, versus 95% for 2019. Payments for delinquent dues and late fees/interest were also collected. The Association remains in a healthy financial position.

OLD BUSINESS

Parking, Rental, Definition of Unsightly

Jim Spain the the legal review of the parking, rental, and definition of unsightly polices was complete and presented the Board with the policies for review. The policy and procedures will provide a stronger position

towards those who have violated the friendliness, health, and attractiveness of the community. Jim Spain explained the “definition of unsightly” is being established to strengthen the Board’s ability to deal with owners who are making the neighborhood unsightly. Discussion ensued.

Upon a motion by Arlene Hendrix and a second by John Hill, the Board moved to accept the Parking, Rental, and Definition of Unsightly Policies as presented. All in favor, motion passes unanimously.

High Speed Internet

Jim Spain provided an update on the status of the bids for the high-speed internet and asked the Board to keep in mind this will be an expensive project, but a necessary one. A brief discussion ensued on ways to handle the cost.

COVID-19 Update

Jim Spain provided an updated on the amenities that were closed during the shutdown. Red Bird Golf Course is open, the tennis courts will open later in the week, Fairfield Lake is open, and hours will be expanded. Social distancing will always be adhered to.

NEW BUSINESS

No new Business presented.

MEMBER COMMENTS

There were no major issues brought before the Board.

ADJOURNMENT

There being no further business to come before the Board, a Motion to adjourn was entertained.

A motion was made and seconded to adjourn the meeting at 10:50 a.m. All were in favor and the Motion carried unanimously.