

**HOLLY FOREST ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Teleconference

**June 16, 2020
9:30 a.m.**

CALL TO ORDER

Jim Spain called the Board Meeting to order at 9:30 a.m.

ATTENDANCE

Present from Board of Directors: John Hill, Jim Spain, Melissa McKinnon, and Walt Green Via telephone: d Richard Zacher, Gym DeMoye, and Arlene Hendrix.

Present from Capital Vacations: Jennifer Gainey, General Manager; Tamara Villarreal, Administrative Assistant; and Danny Handley, Maintenance.

Also in attendance was Christa Pankey for EEC.

APPROVAL OF MINUTES

May 19, 2020 Board Meeting

The minutes of May 19, 2020 Board Meeting Board of Directors Meeting were presented for review and approval.

A motion was made by Walt Green and seconded by Gym DeMoye to approve the minutes of the May 19, 2020 Board of Directors Meeting as presented. All were in favor and the Motion carried unanimously.
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ECC REPORT

Christa Pankey reports that all current projects are in compliance. There are 15 addition and remodeling projects in progress.

FINANCIAL REPORT

Mr. Hill reported the collection ratio through May 31, was 93.5% of budget, slightly lower than the year before.

OLD BUSINESS

High Speed Internet

Jim Spain provided an update on the bid for the high-speed internet, reviewing a proposal from BalsamWest with the Board. Discussion ensued on the pros and cons of installing the high-speed internet.

COVID-19 Update

Jim Spain provided an updated on the amenities that are closed during the shutdown. There is a possibility the next re-opening phase for North Carolina will begin within the next week.

Entrance Update

A program has begun to replace the signs and redo the landscaping at each of the Holly Forest entrances

NEW BUSINESS

Election Timeline

The Board discussed the call for nominations and the timeframe for owners to submit their nomination forms.

MEMBER COMMENTS

There were no major issues brought before the Board.

ADJOURNMENT

There being no further business to come before the Board, a Motion to adjourn was entertained.

A motion was made and seconded to adjourn the meeting at 10:16 a.m. All were in favor and the Motion carried unanimously.